

Details of Familiarization Programme Attended by the Independent Director during the Financial Year 2021-22

Date of the Programme	Particulars of the Programme (by VC/OAVM)	Duration of the Programme (in Hrs)	Names of the Independent Directors who attended the programme
14-05-2021, 14-08-2021, 13-11-2021, 17-01-2022 and 12-02-2022	Presentation before the meeting various aspects of the business including the business environment, economy, policies of the Company, export market, strategy undertaken, performance during pandemic, order book position, new orders received, work-in-progress, receivables position, bank guarantees, credit ratings, rating by banking sector, segment reporting and financial control system	3 hrs 30 min	Dr Sanghamitra Mukherjee Mr Sudipta Kumar Mukherjee Mr Swapan Kumar Chakraborty *Mr Ranajit Kumar Mondal ** Mr Vijay Mehta
14-05-2021, 14-08-2021, 13-11-2021, 17-01-2022 and 12-02-2022	Presentation before the meeting various aspect of the business of ethanol/edible oil extraction detailing the cost benefit analysis, domestic/export market of the product, review on the installation process, cost associated and profit of the industry	4 hrs 30 min	Dr Sanghamitra Mukherjee Mr Sudipta Kumar Mukherjee Mr Swapan Kumar Chakraborty *Mr Ranajit Kumar Mondal ** Mr Vijay Mehta
29-03-2022	Presentation before the meeting on standard operating procedures, health and safety protocols adopted by the company, including its moto of zero tolerance and zero accidents. Presentation on the system of maintaining of accounts and attendance at work sites	1 hr	Dr Sanghamitra Mukherjee Mr Sudipta Kumar Mukherjee Mr Swapan Kumar Chakraborty Mr Ranajit Kumar Mondal

Names of the Independent Directors	No of Programs attended by the Independent Director during the year	No of Hours spent by the Independent Directors in all programs during the year
Dr Sanghamitra Mukherjee	9 hrs	9 hrs
Mr Sudipta Kumar Mukherjee	9 hrs	9 hrs
Mr Swapan Kumar Chakraborty	9 hrs	9 hrs
*Mr Ranajit Kumar Mondal	6 hrs	6 hrs
** Mr Vijay Mehta	3 hrs	3 hrs

*Mr Ranajit Kumar Mondal was appointed as an Independent Director on 14th August, 2021.

** Mr Vijay Mehta resigned as an Independent Director due to personal reasons on 14th August, 2021.